

## Perryfields High School: Remote Learning Policy

### Remote Learning

As you are currently unable to attend school, your teachers will be delivering 'live' lessons. These are based on the existing, continuous day timetable so that you can expect direct contact with your usual class teacher for each period of the school timetable via **Microsoft Teams**.

The daily schedule for these sessions will be as follows:

P1	09.00	20 mins duration	
P2	10.00	20 mins duration	
P3	11.00	20 mins duration	
P4a/PDM	12:00	10 mins duration	(Yr 7 & 11)
P4b/PDM	12.30	10 mins duration	(Yr 8, 9 & 10)
P5	13.30	20 mins duration	
P6	14.30	20 mins duration	

Teachers will use the allocated lesson time to explain the work they would like you to complete and/or give feedback on previously completed work.

Any resources, web links etc. will be uploaded on ClassCharts and you should upload your completed work there too.

You are expected to attend PDM sessions with your form tutor on a Monday and Friday only.

#### **Students must:**

- wear school uniform
- attend each session and email their form tutor with an explanation if they are unable to take part, absences will be followed up.
- have both microphone and camera turned off whilst teacher is presenting (lessons) although camera's should be on during PDM sessions.
- wait until invited, at the end of the presentation, to ask questions.
- blur their backgrounds when cameras are on.
- complete and submit all work by the deadline set on ClassCharts.
- not take photos/screenshots of teachers or students during remote learning sessions.
- adhere to the 'pupil acceptable use agreement' as outlined in the school's e-safety policy.

*Any student who fails to follow these guidelines will be subject to the usual sanctions as outlined in the Behaviour Recovery Programme (Managing Pupil Behaviour Policy).*

A guide to Microsoft Teams is also provided.