



# PERRYFIELDS ACADEMY

Together we achieve excellence

## **Careers Education, Information, Advice and Guidance Policy**

Revision:	6	Reviewed:	Dec 2022
Next Review Date:	Dec 2023		

# Perryfields Academy

Careers Education, Information, Advice and Guidance Policy

## Careers Education Information Advice and Guidance Policy (CEIAG)

### Rationale

To deliver an outstanding careers programme, equipping young people with skills to adequately plan and prepare for a happy, successful future by providing experiences and opportunities to compliment the curriculum, giving meaning and purpose to education and supporting our young people to flourish.

### Commitment

Perryfields Academy is committed to providing a robust careers programme across both key stages preparing young people for a successful transition into adulthood. We consign to statutory duty allowing students to have access to quality information, advice and guidance and ensuring all our students transition on to further education, employment or training. The advice given promotes the best interests of the students and supports inspiration and independence.

### Aims of CEIAG

**a) Self Development** - Young people should be able to understand themselves and the influences on them, to increase their knowledge, develop understanding and skills relevant to life in a rapidly changing world.

- To assess their achievements, qualities and skills
- To present this information as appropriate
- To use this information for personal development
- To set career and learning targets
- To recognise and deal accordingly with influences on their attitudes, values and behaviour in relation to work

**b) Career Exploration** - Young people should be able to investigate opportunities in learning and work.

- To understand the nature of work and people's attitude to it
- To use a variety of sources of careers information
- To use work experience to improve chances
- To understand employment trends

**c) Career Management** - Young people should be able to make and adjust plans to manage change and transition.

- To use decision-making techniques
- To understand and use sources of help
- To make informed and appropriate choices
- To make and manage changes as appropriate
- To understand job / learning applications and the requirements of interviews
- To understand rights and responsibilities in the workplace

## **Perryfields' Academy Careers Programme**

Our programme is based on the governments' career strategy (December 2017) and uses the Gatsby 8 benchmarks as a framework to excellent practice. We are signed up to the Compass+ online tool which we use to regularly assess, log and improve our careers provision.

Gatsby 8 benchmarks:

- A stable careers programme
- Learning from career and labour market information
- Addressing the needs of each student
- Linking curriculum learning to careers
- Encounters with employers and employees
- Experiences of workplaces
- Encounters with further and higher education
- Personal guidance.

Our Careers programme will be published on our school website in the Careers section.

We work collaboratively with The Careers & Enterprise Company and have an Enterprise Coordinator who supports our careers programme in delivering high quality provision. We are delighted that Perryfields Academy has joined the second wave of Careers Hubs in the Black Country which confirms our commitment to demonstrating excellent practice and an opportunity to network and support other schools.

Our careers programme supports the school's overall vision and is linked to the School Improvement Plan. Governors and senior leaders have a key role in developing and approving the policy and this process ensures a high profile and a secure place for CEIAG within the school curriculum.

Perryfields Academy buys into a professional package of support services from Sandwell Connexions which enables us to fulfil our statutory responsibilities with students receiving impartial advice and guidance in line with the equal opportunities legislation.

***Perryfields Academy is committed to raising the standard of quality CEIAG provision offered to our students is further evidenced by us Quality Standard for Careers Award through Prospects Ltd in July 2017.*** We will continue to review, monitor and evaluate our CEIAG offer by speaking and listening to firstly our students, parents/guardians, school staff and our external partners.

### **Key Personnel**

Mrs K Wallis  
Careers Leader  
Co-ordinates Careers Education across the school  
0121 421 7979  
[kayleigh.wallis@perrys.org.uk](mailto:kayleigh.wallis@perrys.org.uk)

## **Perryfields Academy: Provider Access Policy**

### **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### **Student entitlement**

All students in years 7-11 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

### **Provider Access Legislation (PAL)**

In January 2023, the updated Provider Access Legislation (PAL) comes into force. The updated legislation states that schools must provide at least six encounters with approved providers of apprenticeships and technical education for all students by the end of year 13. At Perryfields Academy we are committed in our obligation to meet the PAL and will ensure that our students have:

- Two encounters during the 'first key phase' (year 8/9) that are mandatory for all pupils to attend
- A further two encounters during the 'second key phase' (year 10/11) that are mandatory for all pupils to attend.

### **Management of provider access requests**

#### **Procedure:**

A provider who can offer support with; careers talks, drop in sessions, assemblies, workshops, virtual talks or sessions can contact:

**MRS K WALLIS:** Leader responsible for Careers Education

Telephone: 01214217979 Email: [kayleigh.wallis@perrys.org.uk](mailto:kayleigh.wallis@perrys.org.uk)